

NFAC #2968/80

29 April 1980

MEMORANDUM FOR: Chief, Audit & Certification Division/
Office of Finance

STAT FROM : [] Chairman,
National Intelligence Council

SUBJECT : Request for a National Intelligence Council,
NFAC, Imprest Fund

STAT REFERENCE : []

1. The National Intelligence Council, NFAC, has been submitting small claims for reimbursement through the NFAC Imprest Fund located in the NFAC/PME/AG. That imprest fund will now be restricted to those employees assigned to the Office of the Director of NFAC and the Administrative Staff.

2. The National Intelligence Council averages nearly \$400.00 a month for expenses in the following categories:

- a. Emergency procurement of items not available in GSA Supply Room or elsewhere within the Agency.
- b. Local travel claims in accordance with Agency regulations.

3. It is, therefore, requested that an imprest fund in the amount of \$800.00 be established for the National Intelligence Council.

4. The designated custodian will be [] Administrative Assistant, NIC and the alternate custodian will be [] Administrative Officer, NIC.

5. The NIC Imprest Fund will be located in Room 7E62 Headquarters Building in a cash box and stored in a five-drawer combination-lock safe.

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OL 0 1986

SUBJECT: Request for a National Intelligence Council,
NFAC, Imprest Fund

6. Attached is a completed Form 281, Request for Advance of
Funds.



Attachment
As stated

APPROVED:

See Memo dtd

Director of Logistics

Date

APPROVED:

Chief, Audit & Certification Division, Office of Finance

Date

STAT

Approved For Release 2003/08/20 : CIA-RDP83-00957R000100010043-0

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Files
POM 8-1

27 MAY 1980

PROCUREMENT DIVISION MEMORANDUM NO. 80-2, Amendment 3

25X1 FROM:

[Redacted]

Chief, Procurement Division, OL

SUBJECT: Redelegation of Procurement Authority, PD/OL

[Redacted]

25X1

REFERENCE: Memo for C/PD/OL fm D/L, dtd 13 Jun 72, Subject: Delegation of Authority

Effective 19 May 1980, the following procurement contracting authorities are herein delegated by name without right of redelegation under any circumstances. The stated delegations are in accordance with conditions and/or restrictions outlined in referent.

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Title

Authority

25X1

[Redacted]

Contracting Officer, P&SCB

\$5,000 for work orders under existing contracts negotiated by this individual.

25X1

[Redacted]

Procurement Agent, GPB

[Redacted] only - open market and delivery orders under existing contracts to \$500 negotiated by this individual. [Redacted]

25X1

[Redacted]

25X1

CONCUR:

25X1

[Redacted]

AGL/OL

cc: O/Fin

27 MAY 1980

Date

[Redacted]

25X1

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SUBJECT: Redelegation of Procurement Authority, PD/OL ☐

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